New Club / Society Application



**Academic Year 2017 / 18**

**Proposed New Club / Society Name:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Closing date:**

**12 noon, Friday, 16th December 2016**

**For Office Use Only:**

**DATE REVIEWED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATUS: ACCEPTED / REJECTED / REFERRED**

**FUNDING ALLOCATED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ORGANISATIONAL OVERVIEW**

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| **Name of Proposed Club / Society** |  |

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| **AIMS & OBJECTIVES OF THE ORGANISATION** |
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**RATIONALE FOR ESTABLISHING NEW CLUB / SOCIETY**

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| **HOW WILL THE PROPOSED CLUB / SOCIETY BENEFIT MAYNOOTH STUDENTS?** |
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| **OUTLINE HOW THIS NEW CLUB / SOCIETY WILL PROVIDE NEW OPPORTUNITIES AND ACTIVITIES WHICH ARE ACCESSIBLE TO ALL MAYNOOTH STUDENTS?** |
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| **WHY IS THERE A NEED FOR THIS NEW CLUB / SOCIETY ON CAMPUS?** |
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| **DEMONSTRATE HOW THE ACTIVITIES OF THIS NEW CLUB / SOCIETY ARE NOT ALREADY CATERED FOR BY AN EXISITING CLUB / SOCIETY.** |
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| **HOW DO YOU ENVISAGE THIS NEW CLUB / SOCIETY DEVELOPING IN THE NEXT THREE YEARS?** |
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**PROPOSED COMMITTEE**

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| --- | --- | --- | --- | --- |
| **POSITION** | **NAME** | **STUDENT NO.** | **E-MAIL** | **CONTACT NO.** |
| **PRESIDENT** |  |  |  |  |
| **SECRETARY** |  |  |  |  |
| **TREASURER** |  |  |  |  |
| **PRO** |  |  |  |  |
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**POTENTIAL MEMBERS**

***Note:*** *Please ensure that you submit your list of potential members with this application. There must be at least 30 potential members. Please note the proposed club / society is not entitled to charge potential members until such time as they are officially recognised by the NUIM Capitation Committee.*

**CLUB / SOCIETY CONSTITUTION**

***Note:*** *Please ensure that you submit your Club / Society Constitution with this application. Please refer to the sample constitution for clubs and societies which is attached.*

**LIST OF PLANNED ACTIVITIES**

**SEMESTER 1 ACTIVITIES (SEPTEMBER 2012 – December 2012)**

|  |  |
| --- | --- |
|  | **ACTIVITY DESCRIPTION** |
| **1** |  |
| **2** |  |
| **3** |  |
| **4** |  |
| **5** |  |
| **6** |  |
| **7** |  |
| **8** |  |

**SEMESTER 2 ACTVITIES (JANUARY 2013 – JUNE 2013)**

|  |  |
| --- | --- |
|  | **ACTIVITY DESCRIPTION** |
| **1** |  |
| **2** |  |
| **3** |  |
| **4** |  |
| **5** |  |
| **6** |  |
| **7** |  |
| **8** |  |

**RESOURCE REQUIREMENTS**

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| **WILL THIS NEW CLUB / SOCIETY REQUIRE THE USE OF ANY SPECIFIC FACILITIES (TRAINING FACILITIES, MEETING ROOMS, ETC). Please provide details.** |
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| **WILL THIS NEW CLUB / SOCIETY REQUIRE THE PURCHASE OF ANY SPECIFIC EQUIPMENT TO FUNCTION? Please provide details.** |
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| **WILL THIS NEW CLUB / SOCIETY REQUIRE ANY STORAGE SPACE? Please provide details.** |
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| **PLEASE ESTIMATE HOW MUCH FUNDING THAT THIS NEW CLUB / SOCIETY WOULD REQUIRE EACH YEAR TO RUN ALL OF THE PROPOSED ACTIVITIES? Please include an explanation for this estimate.** |
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**DECLARATION**

The above Club / Society wishes to apply for official ratification from the NUIM Capitation Committee. The final decision is taken by the NUIM Capitation Committee which in turn is presented to the NUIM Student Affairs & Equality Committee for approval. Recognition is dependent on the following criteria being fulfilled:

1. The application must be accompanied by a cover letter addressed to the NUIM Capitation Committee.
2. The application must be accompanied by a list of 30 interested students who support the application.
3. The application must be accompanied by a fully completed club / society constitution.
4. All Clubs / Societies must respect and adhere to the rules for clubs and societies as set out by the NUIM Capitation Committee and NUIM. In the event that there is a conflict between the Capitation Committee / NUIM rules and the Club / Society constitution or rules then the NUIM Capitation Committee / NUIM rules take precedence.
5. All equipment purchased by Clubs / Societies is and remains the property of NUIM.
6. Decisions of the NUIM Capitation Committee are final and binding.
7. The NUIM Capitation Committee has the right to refer any student or students involved in clubs / societies who have seriously breached the rules to the NUIM or St. Patrick’s College Disciplinary Committee or equivalent.

**PROPOSED CLUB / SOCIETY PRESIDENT PROPOSED CLUB / SOCIETY TREASURER**

SIGNATURE: SIGNATURE:

PRINT NAME: PRINT NAME:

DATE: DATE: