**VIOLATION OF CAPITATION RULES**

Failure to meet the above conditions is viewed very seriously by the Capitation

Committee.

The Committee will deal with any suspected misappropriation of funds.

It will operate as follows

* A Committee will notify (via the Student Union Office/Club or Society Notice Boards) the Secretary of the respective club or society with the time, date and agenda meeting.
* If it is found that funds have been misused, or that the Rules of Capitation have been broken, those responsible for bringing their club or society into disrepute will be contacted by the Capitation Committee in relation to repayment of funds and will not be permitted to hold an officership on any other club or society committee.
* If the Chairperson and Treasurer fail to co-operate with the Capitation subcommittee, it will become a matter for the Disciplinary Committee of the University.