

Cumann Sean Lemass
Maynooth University

Name

1. The Cumann, a student society of Maynooth University, shall be known as the Sean Lemass Cumann. Maynooth University

Membership

2. Ordinary Membership, is open to students and staff of Maynooth University following payment of an annual subscription.

3. Ordinary Membership must be obtained during Freshers Week or Refreshers Day by signing up at the recruitment stand. At all other times membership may be obtained by lodging an equal fee at one of the society meetings.

4. The Chairperson, in consultation with the Officer Board, may confer Honorary Membership of the Sean Lemass Cumann, MU to any person.

a. Honorary Membership entitles the recipient to attend and speak at all meetings of the society. Honorary Membership does entitle the recipient to vote if they are a student or staff member at Maynooth University.

5. The membership list is the property of Maynooth Students Union and may only be used for the purposes of conducting Cumann business.

Officer Board

6. The Society shall have a Governing Committee (The Officer Board).

a. The Officer Board shall run the society on behalf of its members and in accordance with the aims and objectives of Ogra Fianna Fail

b. A quorum shall be 5 Board members.

c. The Committee shall consist of:

- Chairperson
- Vice-Chairperson
- Secretary
- Events Officer
- Treasurer
- PRO
- First Year Representative
- St. Patrick's College Representative
- Ordinary Committee Member

7. The Chairperson shall be the chief co-ordinator of the Society. The Chairperson has ultimate responsibility for promoting the Society within the academic year and is charged to maintain the Cumann's status and legacy within the Fianna Fáil organisation.

a. The Chairperson shall be responsible for the opening and closing of a meeting, determining the order of business and maintaining order during those meetings.

b. He/She will be responsible for organising the work of the Officer Board throughout the year and is charged with ensuring that each Officer fulfils their duties.

c. The Chairperson shall in particular oversee the work of the Society Treasurer and shall ensure that the finances of the Cumann are used only in the furtherance of the Cumann's interest in a prudent and appropriate manner.

d. The Chairperson under this subsection has the authority to veto a decision of the Officer Board which has voted on a matter using simple majority. This veto must in turn be voted on and will carry unless the remainder of the Officer Board votes unanimously to reject it.

e. The Chairperson shall appoint delegates to Ógra National Council

8. The Vice-Chairperson shall be charged with ensuring the Society maintains a yearly schedule of events and will assist the Chairperson in all matters if requested. a. The Vice-Chairperson will be responsible for organising the Fresher's recruitment. b. It is the task of the Vice-Chairperson to seek to retain the membership of the Cumann by running the events the Officer Board has determined as appropriate for the academic year.

9. The Secretary function shall be to deal with all correspondence and records of the society.

a. The Secretary keeps minute of all general meetings, of the Annual General Meeting, or any other meetings relating to the business of the society when requested by the committee

b. The Secretary shall give notice to all members of the society's meetings. events and functions.

10. The PRO is charged with promoting the Society on Social Media.

11. The Treasurer shall administer the funds of the society and to maintain accounts and budgets.

a. The Treasurer shall be responsible for the maintenance of accounts subject to the decision of the committee in compliance with the regulations set down by the Societies & Publications Committees of DCU.

b. The Treasurer shall keep full records of income and expenditure of the society. The Treasurer shall also keep a record of who authorizes various expenditures and shall issue receipts.

c. The Treasurer shall sign all cheques and withdrawal forms for the Society's bank account. Unless where they are unavailable they will nominate another signatory to do so.

12. The First Year Representative shall be responsible for making sure that all First Years on the Maynooth campus are informed of and engaging in the activities of the Cumann. The First Year

Representative and shall be elected at a specially convened Extraordinary General Meeting no later than Week 5.

13. The St. Patrick's College Representative shall be responsible for making sure that the students of St Patrick's College are Informed of and engaging in the activities of the Cumman. The St. Patrick's College Representative shall be elected at a specially convened extraordinary General Meeting no later than Week 5.

Dismissal and Resignation of Officer Board Members

14. No member of the Officer Board shall be dismissed from office unless:

a. Written notice of a resolution to seek such a dismissal, signed by 10% of the members of the society is received 4 working days prior to a general meeting at which such a resolution shall be debated.

b. A unanimous vote of the Officer Board may also call a meeting to debate the dismissal of another Officer Board member.

c. A resolution to dismiss a committee member shall be passed by a simple majority vote at the relevant and quorate meeting.

d. A committee member wishing to resign must submit a letter in writing declaring that intention to resign to the Secretary, who will immediately inform the Officer Board. The responsibilities of that person shall be delegated to other Officer Board members) until a by-election can be held to re-elect a new person to the position.

Meetings

15. There shall be an Annual General Meeting (AGM) held each year.

a. The AGM shall be held no later than in the final month of the Academic year where a new Officer Board will be elected.

b. Elections for the offices of the Officer Board shall take place at this meeting.

c. A quorum of the meeting shall be 2 Governing Executive Committee members and 10% of the ordinary membership.

d. The business of the AGM shall include elections of relevant Officer Board positions as well as annual reports from each member of the outgoing Officer Board.

e. The Treasurer must report on the finances of the society.

16. An Extra -ordinary General Meeting (EGlv1) shall be convened if:

a. 10% of the ordinary membership of the society requests such a meeting in writing.

b. The Officer Board requests such a meeting in writing

c. There is a vacancy on the current Officer Board occurs and there is a need to elect a replacement.

17. Notice of all meetings shall be given to the membership at least 3 working days prior to the date of the meeting.

18. At a meeting, a member may propose a resolution relating to the business of the Society. The resolution shall be voted on by a show of hands and a declaration by the Chairperson that the resolution is carried (unless a secret ballot is demanded by any 5 members) shall be conclusive evidence that the resolution has passed or failed.

19. No resolution may contravene Maynooth university policy or Societies & Publications Committee.

General

There shall be a President of the society who shall be a staff member in compliance with the regulations set down by the Societies & Publications Committee

20 .The membership fee for the Society shall be in compliance with the conditions set down by the Societies & Publications Committee.

21.Each member of the Society shall be entitled to receive a copy of this Constitution, on demand, free of charge.

22.In the event of a clash with the Societies and Publications Committee Constitution, the Societies & Publications Committee Constitution shall take precedence above this constitution.

23.In joining the Society, members agree to be bound by the rules and regulations of the Society as laid down in this constitution and by the Officer Board. Members violating these rules and regulations shall be answerable to the Officer Board and may have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee. In the event that the committee cannot resolve a dispute with a member, Societies & Publications Committee shall rule on the matter and its decision is final.

Amendments to this Constitution:

24. Notice of a proposal to seek an amendment to this Constitution shall be given to the members at least 4 working days prior to the meeting at which such a proposal shall be considered.

25. A proposal to amend this Constitution must receive the unanimously approval of the Officer Board and the approval of 2/3 of the members present and entitled to vote at the relevant meeting.