

RISK ASSESSMENT FOR DRAMA SOCIETY
September 2015

Name of Society: Maynooth University Drama Society

Chairperson: Christopher Brogan

Vice-Chair/Secretary: Bob Tysall

Treasurer: Cormac Gately
Construction and Safety officer: Brandon Farrelly
Tech and Safety officer: Aindriu De Buitleur

Hazards: Rehearsal/Production

- * Aula Maxima.
- * Unstable light rig or set construction.
- * Potential for fire due to improperly circuited lights.

Hazards: Technical

- * Aula Maxima.
- * General carpentry hazards: using saws, screw guns, drills.
- * Unstable set pieces or lighting rigs.
- * General electrical hazards – improperly circuited lights or dimmer packs.
- * Unstable or unreliable ladders.

Risks: High

Management Controls

- * All participants in Society productions understand the risks associated with a venue, set, or lighting setup and are instructed to avoid putting themselves or others at further risk.
- * All high-risk zones are clearly marked and discussed with all members of the production (supports for set, area directly under lighting rig, etc).
- * No member is permitted to attempt any activity for which he or she has not been trained or has not shown competence.
- * No members shall do any high-risk work (with saws, electrics, or on ladders) alone.
- * Ultimate responsibility for risk management on set will lie with the Construction and Safety Officer and other members of the Committee, but all participants are expected to exhibit common sense and control.
- * All risks are communicated to all participants before the high-risk activity is attempted.
- * All cast and crew are alerted to the location of fire exist and relevant safety equipment (fire extinguishers, etc) prior to the show.
- * All audience members are alerted to location of fire exits prior to the show.

Equipment

- * It is the responsibility of the Construction and Safety Officer with the rest of the Committee to ensure that the equipment used during productions is of acceptable standard and condition.
- * New lighting bar is to be inspected every six months for faults etc. by a qualified engineer
- * Faulty equipment must be removed from use immediately until it is repaired or replaced.

Carpentry

- * Set construction will happen under the direct control of the Construction and Safety Officer or acceptably qualified member. This person will be the Master Carpenter and will be designated at the beginning of construction.
- * All members must be cleared by the Master Carpenter before attempting to use any saws or tools without supervision.
- * Care shall be taken by all members involved in Master Carpenter to be constantly aware of their surroundings.
- * If at any time the Master Carpenter is unable to acceptably minimize risk, he or she shall wait until it is possible to do so or abandon the high-risk activity.

Lighting

- * All lighting-related activities (hang, focus, gelling, circuiting) will happen under the direct control of the Tech and Safety Officer or acceptably qualified member. This person will be the Master Electrician and will be designated at the beginning of the light hang.
- * All members must be cleared by the Master Electrician before attempting to handle any lighting or related equipment and to minimize their own risk and the risk of those around them.
- * Care shall be taken by all members involved in light hang to be constantly aware of their surroundings and to minimize their own risk and the risk of those around them.
- * If at any time the Master Electrician is unable to acceptably minimize risk, he or she shall wait until it is possible to do so or abandon the high-risk activity.